

HIGHLAND LAKES WATER DISTRICT

Board of Directors Regular Meeting-Tuesday, July 16, 2024

Highland Lakes Community Building @ 6:00pm

Directors: Ken Morford  
Melinda Moyn  
Evan Leskovec (unexcused absence)  
Brian Dillon (excused absence)  
Greg Winkler

Office Manager: Mary Schnierle, 687-7937, [highlandwater@msn.com](mailto:highlandwater@msn.com)

Bookkeeper: Lara Hunter (excused absence)

Water Operator: Neal Yowell  
Augie DeJoy -Casual Employee  
Skip Withrow-Casual Employee

Guests: Mick Cocoran, Rick Morgan, Phil Coombs

1. **Call to Order:** 6:00 pm
2. **Review/Approval of Agenda (Requires Action):** Agendas for each meeting will be available to the guests present, along with any Agenda Correction. Melinda Moyn moved to approve the Agenda of the July 16,2024 meeting and Greg Winkler seconded. **(Motion Approved)**
3. **Review/Approval of Minutes of the June 25,2024 Regular Board Meeting (Requires Action):** Melinda Moyn moved to approve the June 25,2024 Regular Board Meeting Minutes and Greg Winkler seconded. **(Motion Approved)**
4. **Guest Presentations/Discussion:**
  - a. **HLPOA Liaison-** Mick Corcoran had nothing to report.
5. **Monitoring Schedule Review/Discussion:**
  - a. **Lead and Copper inventory report:** Lead and Copper report has been completed.
6. **Operator's Reports:**
  - a. **Neal-Tonka site visit updated:** Tim from Municipal Treatment Equipment completed the pm, maintenance and cleaning of the chlorine probe on 6/25/24. Sonny from Kurita was here for 2 days of training on 6/26/24 and 6/27/24.

**b. System status:** Nitrate ion exchange system was inspected and found that 7 pumps are leaking and need new wet ends. Rebuild kits for wet ends can be ordered from Centennial Equipment at an estimated cost of \$1,144.95.

**c. Consultant Agreement TBD:** Still pending

**d. Casual Employee Reports & review invoices:** Augie DeJoy reports that all but 5 PSOVS have been located, 329 markers have been installed, 406 PSOVS checked for leaks, 358 PSOVS checked for proper operation, found 57 PSOVS that aren't operable, or arranged to change out 82 water meters. CUSP will be spraying soon and the HLPOA agrees to pay for half the cost of spraying. Evan will send out a notice advising the community of the spraying and parking at Elk Lake.

Skip Withrow reported that he has been working on the wells lately doing maintenance.

**e. Review Invoices:** Greg Winkler moved to approve the Casual Employee invoices and Melinda Moyn seconded. **(Motion Approved)**

#### **7. Unfinished Business**

**a. HLWD Web Site-update-Evan:** Greg Winkler reported that Evan is trying to set up a meeting for next week, with Jane.

**b. Beaver Lake Circle-status:** No updates

**c. Safety and Loss Prevention Grant \$4,084.85-Brian & Neal update:** Neal has a list of items, which he will email to Brian.

**d. Two service line replacements-update:** Ken has contacted Brent Herrick with Dirty Deeds excavation regarding the replacement of the service lines. They are working on a plan for traffic control on Twin Lakes while digging to the main line

**e. Five well meter pit installations-update:** Ken is working with Mike Galvin to get estimates on costs.

#### **8. GWUDI / New Business**

**a. Pre-Construction meeting 07.24.24 @ 2:00 PM-RESPEC offices:** The Board is welcome to attend.

**b. Financial status update-DOLA & DWRF supplemental applications-Brian:** Supplemental application with DOLA has been submitted and waiting to hear back.

#### **9. New Business**

#### **10. Review of Financials**

**a. June Financial Report Review/Approval (Requires Action):** Melinda Moyn moved to approve the June Financial Report and Greg Winkler seconded. **(Motion Approved)**

**b. Past Due Accounts-** Melinda Moyn read the past due accounts in the amount of \$6,276.32.

**c. Review/Approval of Bills (Requires Action)-**Greg Winkler moved to approve the bills in the amount of \$25,378.88 and Melinda Moyn seconded. **(Motion Approved)**

**d. Transfer of funds to/from ColoTrust as needed:** Melinda Moyn moved to approve the transfer of \$10,000.00 from Vectra Bank to ColoTrust and Greg Winkler seconded. **(Motion Approved)**

**11. Next Scheduled Board Meeting-Tuesday, August 20,2024, Highland Lakes Community Building, 6:00 pm**

**12. Adjourn: 7:15 PM**

**Respectfully Submitted**

**Melinda Moyn, Secretary**