

HIGHLAND LAKES WATER DISTRICT

Board of Directors Regular Meeting- Monday, June 23,2025

Highland Lakes Community Building @ 6:00pm

Directors: Sue Morford
Ken Morford
Melinda Moyn
Shelly Dolbeer (excused absence)
Brian Dillon

Office Manager Mary Schnierle

Water Operator: Neal Yowell
Augie DeJoy -Casual Employee
Skip Withrow-Casual Employee

Guests: Rick Morgan, Mick Corcoran

1. **Call to Order:** 6:00 pm
2. **Review/Approval of Agenda (Requires Action):** Agendas for each meeting will be available to the guests present, along with any Agenda correction. Melinda Moyn moved to approve the Agenda of the June 23, 2025, meeting and Ken Morford seconded. **(Motion Approved)**
3. **Review/Approval of Minutes of May 20,2025 Regular Board Meeting (Requires Action):** Ken Morford moved to approve May 20,2025 Regular Board Meeting Minutes and Brian Dillon seconded. **(Motion Approved)**
4. **Guest Presentations, Questions and Discussion:**
 - a. **HLPOA Liaison-M. Corcoran:** Mick Corcoran reported that the Workday will be held on June 28,2025.

5. Operators Reports

- a. **System Status Report-N. Yowell: See report for full details**
- b. **Casual Employee Reports:** Augie DeJoy reported that all but 5 PSOV have been located; 333 markers have been installed; 406 PSOV listened to for leaks; 358 PSOV checked for proper operation; 57 PSOV won't turn, are damaged, or are under paved driveways; 120 water meters have been changed out or arranged to be changed out. Augie will get in touch with Tim at Core & Main/ Dana Kepner to set up an appointment to do a trial run with the Radio Read system and get questions answered. Augie will

contact the owner of 35 Cheesman Lake Circle regarding the replacement of the service line and Ken will contact the excavator.

c. Review/Approval of Invoices (Requires Action): Melinda Moyn moved to approve Neal Yowell's request for reimbursement in the amount of \$610.29 and Ken Morford seconded. **(Motion Approved)** Ken Morford moved to approve Augie DeJoy's request for reimbursement in the amount of \$38.50 and Brian Dillon seconded. **(Motion Approved)**

6. Director of Operations Report-K. Morford:

- a. Infrastructure Upgrades Report:** Ken Morford reported that all the Wells are currently up and running. Well #5 has electrical issues and has been down for some time now. Repair costs would be approximately \$8,000.00 and further discussion regarding making said repairs will be held at the next meeting.
- b. GWUDI Construction Project update:** The Filtration System is on course for completion.
- c. GWUDI Construction Project-Financial Update- B. Dillon:** Brian Dillon reported that there is approximately \$11,000.00 left in loan funds to cover any remaining costs.

7. President's Updates

- a. Update re:Golden Bell PUD & Commissioners Meeting Thursday May 22nd:** Sue Morford reported that Golden Bell's request was approved, with conditions.
- b. 2026 State Revolving Fund Eligibility Survey-Completed**
- c. HLPOA Annual Mtng, June 14th, 11:00AM (w/Plant Tour):** Sue Morford reported that all went well.
- d. PFAS Sampling Grant Results:** Sue Morford will review, as there are many questions regarding testing.

8. Old Business

a. 2nd Quarter Newsletter-to be mailed by June 30th (include CCR & Failure to Treat Public Notice): Sue Morford reported that the CCR will be posted on the website, and the newsletter will direct customers to review it, on the website..

9. New Business

a. 2024 Audit: The audit still needs to be reviewed and approved by Lara. Board approval of the 2024 Audit will take place, at the next meeting.

10. Review of Financials

a. May Financial Reports Review/Approval (Requires Action): Melinda Moyn moved to approve the May Financial Report and Brian Dillon seconded. **(Motion Approved)**

b. Past Due Accounts- Melinda Moyn read the past due accounts in the amount of \$4,532.94.

c. Review/Approval of Bills (Requires Action)-Melinda Moyn moved to approve the bills in the amount of \$25,521.59 from the Vectra regular account, and bills in the amount of \$29,713.33 from the Vectra WAE account, and Brian Dillon seconded. **(Motion Approved)**

d. Transfer of funds to/from ColoTrust as needed: No transfer of funds

11. Next Scheduled Board Meeting-Tuesday, July 15, 2025, Highland Lakes Community Building, 6:00 pm

12. Adjourn: 8:15 PM

Respectfully Submitted

Melinda Moyn, Secretary