

HIGHLAND LAKES WATER DISTRICT

Board of Directors Regular Meeting-Tuesday, January 20,2025

Highland Lakes Community Building @ 6:00pm

Directors: Sue Morford  
Ken Morford  
Melinda Moyn  
Shelly Dolbeer (excused absence)  
Brian Dillon (excused absence)

Office Manager: Mary Schnierle (excused absence)

Bookkeeper: Lara Hunter (excused absence)

Water Operator: Neal Yowell (excused absence)

Augie DeJoy -Casual Employee

Skip Withrow-Casual Employee

Guests: Mick Corcoran, Rick Morgan

1. **Call to Order:** 5:59 pm
2. **Review/Approval of Agenda (Requires Action):** Agendas for each meeting will be available to the guests present, along with any Agenda correction. Melinda Moyn moved to approve the Agenda of the January 20,2025 meeting and Ken Morford seconded. **(Motion Approved)**
3. **Review/Approval of Minutes of December 17, 2025, Regular Board Meeting (Requires Action):** Under the Operators Report, the Minutes will be corrected to include verbiage to clarify that the Sensus repairs will not be done until the January reads are done, and we find out how many new MXU's are needed and the costs involved. Ken Morford moved to approve the corrected December 17,2025 Regular Board Meeting Minutes and Melinda Moyn seconded. **(Motion Approved)**
4. **Guest Presentations/Discussion:**
  - a. **HLPOA Liaison-** Mick Corcoran reported that they will be burning the Slash Pile this week.
5. **Operator Report**
  - a. **System Status-N. Yowell:** See Report
  - b. **Contract Operator Reports-A. Dejoy, S. Withrow:** Augie report that all but 5 PSOV have been located, 330 markers have been installed, 406 PSOV listened to for

leaks, 358 PSOV checked for proper operation, found 57 PSOV that won't turn, are damaged, or are under paved driveways, and changed out or arranged to change out 78 water meters. Augie will start to install 8-10 new meters per month. Augie will get together with Mary to get a list of the oldest meters. Information on the radios and meters has been given to Tim and he is working on getting costs and will get back to us. Tim has suggested that we keep trying to use the Sensus.

**c. Review Invoices:** Ken Morford moved to approve the invoices and Melinda Moyn seconded. **(Motion Approved)**

**6. Director of Operations Report-K. Morford:** A leak was located at 330 Cottonwood Lake and 2 PSOVs were on the property and embedded in sharp rock, which caused a hole, and has been leaking for a long time. Another leak was located at 449 Pinon Lake and there was no heat or electricity in the home and 2" of water inside the home. One of the pumps at the Plant tripped and the check valve failed but has now been repaired. The Transfer Pump at Pump Station #1 needs to be mounted. Well #14, 15 and 16 are currently offline. The project down the road to connect Well #15 to Well #16 is too expensive to do. System #3 has a leak. Wells #22 and 24 are working at 2-3% of capacity because the well casings are plugged. Ken will get these wells worked on when the weather improves. Well water is moving slowly and only one well is gravel packed. The cost to frack is \$5,500.00 per well

**7. Monitoring Schedule Review/Discussion- M.Moyn:** Melinda Moyn reported that TTHM's & HAA5's are due in February and all other testing requirements are current and up to date.

**a. Issue w/SGS Reporting Results, quote from Colorado Analytical, increase in testing costs to EPCH:** Neal will set up the new account with Colorado Analytical and start using them for all future testing.

## **8. Unfinished Business**

**a. Website Review- S. Dolbeer:** There were 65 users on the website with an average time of 42 seconds.

**1. Mailing of website info to real estate companies in Teller County:**  
Information will also be sent to Title Companies

## **9. New Business**

**a. Discussion/Approval of Resolution 2025-1 Designation of Official Meeting Place (Requires Action):** Melinda Moyn moved to approve Resolution 2025-1 Designation of Official Meeting Place and Ken Morford seconded. **(Motion Approved)**

**b. Discussion/Approval of Resolution 2025-2 Designation of Official Posting Place (Requires Action):** Ken Morford moved to approve Resolution 2025-2 Designation of Official Posting Place and Melinda Moyn seconded. **(Motion Approved)**

**c. Discussion/Approval of Resolution 2025-3 Election Resolution for 2025 Regular District Election (Requires Action):** Ken Morford moved to approve Resolution 2025-3 Election Resolution for 2025 Regular District Election and Melinda Moyn seconded. **(Motion Approved)**

d. **Discussion re: surcharge for infrastructure and hauling:** Tabled to February meeting

**10. Review of Financials**

a. **December Financial Report Review/Approval (Requires Action):** Melinda Moyn moved to approve the December Financial Report and Ken Morford seconded. **(Motion Approved)**

b. **Past Due Accounts-** Melinda Moyn read the past due accounts in the amount of \$6,100.00.

c. **Review/Approval of Bills (Requires Action)-**Melinda Moyn moved to approve the bills in the amount of \$93,478.94 from the Vectra regular account, and \$122,497.32 from the Vectra WAE account and Ken Morford seconded. **(Motion Approved)**

d. **Transfer of funds to/from ColoTrust as needed:** Melinda Moyn moved to approve the transfer of \$45,000.00 from ColoTrust to Vectra and Ken Morford seconded. **(Motion Approved)**

**11. Next Scheduled Board Meeting-Tuesday, February 18,2025, Highland Lakes Community Building, 6:00 pm**

**12. Adjourn: 7:35 PM**

**Respectfully Submitted**

**Melinda Moyn, Secretary**